

LETTER OF COMPLAINT

Dear Sir or Madam,

I am writing with regard to the parking fine that I was given a day ago.

On Saturday I had left my car in a parking bay near the park and went to the shopping center.

After an hour I came back and saw that I was given a parking fine, but I had no idea what I had done wrong. Then, I saw a colourful plate behind the branches of the tree and realized it was a no-parking sign. I was not able to see it when I was in my car.

I have taken up this matter with my lawyer and I was informed that I am not obligated to pay a fine when I had no possibility to see the sign.

My fine should be immediately annulled. Also, the no-parking sign should be relocated or removed.

Please contact me or my lawyer.

(My number: 123-456-789 and my lawyer's: 321-654-987)

Thank you for your prompt attention to this matter.

Yours faithfully,

XYZ